



**Ambasciata d'Italia a Teheran**  
**Document Checklist for University Enrollment**

1	Application Form (D) completely filled and signed
2	Three (3) recent photographs 35x40 mm with white back-ground (not photoshop), Name and date of birth of the applicant have to be written backwards.
3	Confirmation of Pre-admission for the chosen course through the website <a href="http://www.universitaly.it">www.universitaly.it</a>
4	Admission letter and/or Ranking
5	Hotel reservation in the university city, with the applicant's name (minimum for the first 10 days of stay); invitation letter from Italy + copy of the inviting document for those who want to stay at a relative's home.
6	Original & 3 photocopies of the first page of the passport (A4 page) (minimum passport validity should be December 2022, with at least two unused visa pages); copy of any previous Schengen visa with exit and entry stamps.
7	<ul style="list-style-type: none"><li>- For courses in English/ Italian, <b>original</b> and Copy of the language certificate: (validity for these documents are for 2 years)</li><li>- For English courses in <b>at least B2</b> level with at least the minimum marks indicated: <b>IELTS - 6, TOEFLE - 78, TOLIMO - 600, FCE - 169, DUOLINGO - 90</b></li><li>- For courses in Italian, <b>at least level B2</b> of the certifications recognized by the MIUR for the purpose of obtaining the "Italian Quality Certification - CLIQ" (CELLI, CILS, Roma Tre and Dante Alighieri).</li></ul>
8	Original of the Italian translation and Copy of the whole set Italian translation of the final 12-year diploma and the four-year report with the legalizations of the Ministry of Foreign Affairs and the Ministry of Justice. Original Documents (in farsi) are required.
9	Original of the Italian translation and Copy of the whole set of Italian translation of the final bachelor's degree and the four-year report with the legalizations of the Ministry of Foreign Affairs and the Ministry of Justice (only for Master's Degree courses). Original Documents (in farsi) are required.
10	Original of the Italian translation and Copy of the whole set Italian translation of the identity card (shenasnameh) with the legalizations of the Ministry of Foreign Affairs and the Ministry of Justice. Original Documents (in Farsi) are required.
11	Bank statement and financial means of the last <b>3 months</b> in English (should be same account), in the name of the student and/or parents. In case of married applicants, they should provide their own and/or spouse. The bank statement should not be older than week from the date of submission of the visa application. In case of parents / spouse bank statement, the original of Shenanameh and Original translation are required.
12	Shenasnameh, employment contract, social insurance, tax declaration (Original copy and translation in Italian or English) for both parents. (These additional documents are <b>optional</b> and are required to complement and clarify applicant's financial status).
13	Copy of adequate Medical Travel insurance for the first month with minimum coverage of 30,000 Euro.
14	Copy of the flight ticket or reservation with the name of the applicant; for the first semester, flight bookings (one way) must be between 15 August 2021 and January 2022.
15	<b>Original</b> scholastic confirmation of the high school diploma and pre university degree (Persian language). Another Scholastic confirmation should be sent to the Italian Consulate at the postal code-1917686913
16	Only for "Laurea Magistrale NON a Ciclo Unico": Detailed description in Italian or in English of each exam taken as part of the previous Laurea (or Diploma Supplement), only if required by the Italian University. This is not an Embassy requirement.
<b>Declaration:</b> I understand that the study visa procedures are subject to the current and future emergency provisions of the Italian Government and the European Union regarding the prevention and containment of the epidemic of the COVID 19 virus. The physical mobility of international students to Italy can be replaced if necessary, at least throughout 2021, with distance learning activities. I understand that an application without a complete set of documents (see the checklist above) may result in the refusal of my visa application. Incomplete applications will not be accepted. The submission of a complete file does not guarantee the issuance of a visa. The Italian Embassy reserves the right to request additional documents if deemed necessary for a better evaluation of the request.	

Applicant's Signature

Date